**Grant Number:** XXXXXXXXX

**Quarterly Report Number:** XX

**Quarterly Report Dates:** XX/XX/XXX-XX/XX/XXX

Progress Reports are an explanation of what occurred during a 3-month period.  If no fiscal activity occurred, that is acceptable, but explain what did occur during the time period (i.e. plans made, challenges you have faced, problems with the current plan, etc.).  Please include any details about the upcoming project/workshop/purchases that you will be making to fulfill your project and a project timeline on when your project will be completed.

**Summary of activities that occurred during the grant reporting period.** (i.e. expenditures, workshop agenda and purpose, after actions identified, etc., Please include pictures (please attach pictures as a .jpeg)).

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**Overall accomplishment and impacts** (i.e. completed 30 acres out of 100 acres planned, or 30% of planned acres have been treated etc.) Include pictures (before and after for fuels reduction projects) and copies of materials published using grant funds.

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**Challenges faced during the grant reporting period and possible challenges in the future**.   (i.e. delays due to the weather, contract bids coming in higher than planned, change of project manager, location change, etc.)

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**How challenges impact overall grant accomplishments and our plans to remedy the situation.** (i.e. one month delay in completing CEQA but will be able to redirect additional camp crews to work on the project so will still be able to complete within the grant period, will be submitting a grant modification request to extend the grant performance end date to MM/DD/YYYY or to realign funding from XXX to XXX, will be treating fewer acres, etc.)

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**General outlook** (i.e. Project will be completed on time within budgeted amount, due to cost increases will only be able to achieve 90% of the original target, etc.)

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**CEQA/NEPA compliance** (i.e. the status of CEQA/NEPA if applicable)

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