

TRUCKEE FIRE PROTECTION DISTRICT

The Truckee Fire Protection District is seeking candidates for the position of Fleet and Facilities Assistant. This position is responsible for performing a wide variety of automotive and facility maintenance and repair functions.

Key Duties and Responsibilities:

Assist the Fleet and Facilities Manager with a full range of automotive and facility maintenance and repair including but not limited to: auto parts pick up, light vehicle maintenance including: oil and filter changes, vehicle brakes, cleaning vehicle underside with steam cleaner, brushes and chemicals, and tire rotations, facility maintenance, light construction projects, ability to work with fire crews on a daily basis.

Job Requirements:

Must be over 18 years old. Must possess a High School diploma or GED. Valid driver's license and proof of insurability are required.

Must have basic automotive knowledge, basic knowledge of AC/DC electrical systems, basic welding skills, basic construction knowledge, understanding of various maintenance shop tools.

Willingness to obtain CPR/First Aid certification and to attend CSFM and other fire maintenance related schools including achieving Fire Apparatus operator 1A and 1B.

Interested candidates must submit a District employment application and attach a current resume. All application materials will be evaluated and only the most highly qualified candidates will be invited to continue in the selection process. Successful candidates will be required to pass pre-employment physical, drug test, and background check. Equal Opportunity Employer.

Application and job description can be found at www.truckeefire.org.

EMPLOYMENT OPPORTUNITY

FLEET AND FACILITIES ASSISTANT

Posted:

June 16, 2017

Location:

Truckee, CA

Salary:

\$3079.00-\$3484.00/monthly

Competitive Benefit Package:

CalPERS Retirement
Health/Dental/Vision/Life Ins.
Paid Leave Benefits

Type:

Full-Time
40-hour work week

Probationary Period

24-months

Closing Date:

4:00 pm July 5, 2017

Applications received after this date and time will not be eligible regardless of the postmark date of the application.

Submit to:

Joyce Engler
Truckee Fire Protection District
PO Box 2768
Truckee, CA 96160
or
10049 Donner Pass Rd.
Truckee, CA 96161

Email: joyceengler@truckeefire.org
Fax: 530-582-7854