

SB 272 - The California Public Records Act Inventory

On October 11, 2015, Governor Brown signed Senate Bill (SB) 272 into a law as part of the California Public Records Act. This bill requires all local agencies to publish a catalog of enterprise systems. These are systems that are used across multiple departments or that contain information collected about the public and are systems that serve as original source of data within an agency.

Vendor Name	Product Name	Purpose	Types of Data	Custodian	Frequency of Data Collected	Frequency of Data Updated
Microsoft	Visual Fox Pro	Special Tax and Special Assessment administration	text, numeric, logical	SCI Consulting Group	Biannually	Biannually
Microsoft	SQL Server	Phone inquiry collection	text, numeric, logical	SCI Consulting Group	Daily	Daily
ESRI	ArcGIS	Map preparation and spatial analysis	text, numeric, logical	SCI Consulting Group	Annually	Annually
	Target Solutions	Vendor hosted solution that tracks all licencing, certifications, and training		Training Officer	Daily	Daily
	Lexipol	Policy Manual	text	Administration	Daily	Daily
Yahoo Small Business	Website					
Paychex		Payroll Processing	text, numeric, logical	Finance	Monthly	Monthly
	Fire House	Application and database used to track incidents		Information Technologies		
	Dropbox	Electronic sharing of documents	reports	Information Technologies	Monthly	Monthly
Microsoft	Micrsoft Office Suite	Office Automation/Productivity	E-mail, databases, spreadsheets, word processing	Information Technologies	Daily	Daily
Aladtec		Time Keeping	text, numeric, logical	Finance	Daily	Daily
Knowledge Management	Lexipol	Policy Manual	text	Administration	Daily	Daily