



Truckee Fire Protection District

Special Event/ Tents (larger than 400 sq. ft. 20 X 20)

General Application Requirements

Site Plan

The site plan shall be detailed to include the following information:

- Overall site plan to show the property and roads
- A detailed site plan
- Location of the required fire access roads
- Location of tent structures
- Location of parking
- Location of cooking or catering area
- Seating arrangement
- Location and number of exits from tent structure
- Location of fuel fired equipment or internal combustion engines
- Location of other structures
- Total occupant load base in use
- Size of tent structure
- Number of walls or openings

Applicant Information

The applicant or owner shall provide at minimum:

- Name
- Billing and mailing address
- Address of tent structure location
- Contact number
- Dates the tent structure will be erected

Access, Location and Parking

Access

- All access shall be in accordance with amended section of Section 503 of the fire code

Location and Parking

- Tents shall not be located less than 20 feet from property lines, parking areas, buildings, or internal combustion engines
- Support ropes and guide wires shall be considered part of the tent
- See fire code for exemptions

Signage and Emergency Illumination

- All tents shall be equipped with no-smoking signs and exit signs
- Illuminated exit signs and egress illumination shall be provided when the temporary tent will be used at night, or if it will hold more than 50 occupants at a time

Occupant Load and Exiting

Every temporary tent structure based on the occupant load shall have a minimum number of exits, as listed in the table below:

OCCUPANT LOAD	MINIMUM NUMBER OF MEANS OF EGRESS	MINIMUM WIDTH OF EACH MEANS OF EGRESS
10 to 199	2	72"
200 to 499	3	72"
500 to 999	4	96"
1,000 to 1,999	5	120"
2,000 to 2,999	6	120"
Over 3,000	7	120"